TITAN 3000 PRECAST MANAGEMENT SYSTEM
Accounts Receivable Agenda

TITAN ONLINE
10:00 a.m. - 3:00 p.m. (each day) - August 20-22, 2024
All times are Eastern Time

In this stimulating seminar we will review all areas of Titan related to Accounts Receivable such as available costing methods and how posting differs for the different accounting methods available. We will review invoicing options like standard invoicing, credits, sales tax credits, price adjustments, delivery tickets, pre-billing, post-billing and production billing. Payments will be accepted and reversed, deposits created and refunds given to customers. We will end the seminar with the suggested monthly reconciliation process in Titan for Accounts Receivable.

Accounts Receivable Seminar – Day 1

10:00 – 11:00 a.m.
Chart of Accounts and Journal Entries — How to set up, view activity and merge your accounts as well as how to enter in, reverse and create recurring journal entries.

11:00 – 11:30 a.m.
Product Lines — A discussion on the setup of product lines as well as a review of the debits and credits involved in posting based upon your setup.

11:30 a.m. – 12:30 p.m.
Costing Methods – A review of Titan's various costing methods and how they affect accounts receivable.

12:30 – 1:30 p.m. Lunch break

1:30 – 2:30 p.m.
Different Accounting Methods – A review of the different inventory accounting methods and the debits/credits that transpire in each method as related to accounts receivable.

2:30 – 2:45 p.m.
Standard Cost Utility – How to use the standard cost utility to update your standard costs.

2:45 – 3:00 p.m.
Product Maintenance – Setup and usage of N/A items in Titan.

Accounts Receivable Seminar – Day 2

10:00 – 10:15 a.m.
Company maintenance and list maintenance set up related to accounts receivable.

10:15 – 10:45 a.m.
Customer maintenance and the customer dashboard.

10:45 a.m. – Noon
Accounts Receivable Invoicing – Creating standard invoices, credits, sales tax credits, price adjustments, voiding and individual invoice posting.

Noon – 1:00 p.m. Lunch break

1:00 – 2:15 p.m.
Processing pre-bill, post-bill and production billing invoices and delivery tickets.

2:15 – 3:00 p.m.
Cash Receipts Processing – How to process payments, reversals, deposits and refund a customer.

Accounts Receivable Seminar – Day 3

10:00 – 11:00 a.m.
Creating finance charges, finance charge credits and statements in Titan.

11:00 – 11:30 a.m.
How to utilize the many features of the unposted/posted screen.

11:30 a.m. – Noon
Sales Tax Reporting – Reviewing sales tax reports in Titan.

Noon – 1:00 p.m. Lunch break

1:00 – 1:15 p.m.
Suggested steps on how to reconcile accounts receivable.

1:15 – 1:30 p.m.
Bank Reconciliation – A review of the bank reconciliation screen.

1:30 – 2:00 p.m.
Custom Report Writer – How to create custom reports.

2:00 – 2:30 p.m.
Sales Dashboard – A review of the sales dashboard.

2:30 – 3:00 p.m.
Review and Q&A.

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