

Titan Online Lunch & Learns

The most comprehensive plant management software training in the industry just got even better! We have updated our Lunch & Learn program with a new series of topics designed to provide you with hands-on skills on some of the most important Titan 3000 features.

Lunch & Learn sessions are held online via Zoom and last 30 minutes to an hour, depending on topic. Instructors will focus on key features of a particular topic such as

takeoffs, project management, inventory, accounting, mobile applications and more. Attendees should be able to immediately apply the new skills learned to their day-today use of the Titan system.

Topics for 2023 are listed below. To schedule Lunch & Learns, simply email the instructor listed with the class. Or, if you would like more in-depth training or custom training for your team, please contact Tom Reilly (treilly@muka.net) for details on available educational programs or call our office at **732-866-8686.**

LUNCH & LEARN INSTRUCTORS

Leah Clark	lclark@muka.net
Caonabo Delgado	cdelgado@muka.net
Kinetha Delgado	kdelgado@muka.net
Pam Delisa	pdelisa@muka.net
Che Elberfeld	celberfeld@muka.net
Alex Muka	amuka@muka.net
Narily Noon	nnoon@muka.net
Ed O'Malley	eomalley@muka.net
Tom Reilly	treilly@muka.net

Lunch & Learn Online Dates: Most Fridays, except holidays via Zoom **Price:** \$250 per Lunch & Learn session per plant location. **Session Times:** Noon and 1 p.m. (Eastern Time)

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Торіс	Instructor	Date	Time
Form Options	N.Noon	9/8/23	Noon
Customer Relationship Manager	C. Elberfeld	9/8/23	1 p.m.
Price Levels Set-up and Management	L. Clark	9/15/23	Noon
Customer / Vendor Maintenance	N.Noon	9/15/23	1 p.m.
Payroll Setup	C. Delgado	9/22/23	Noon
Quote Entry - Additional Prospect Tab	A. Muka	9/22/23	1 p.m.
VT 3000 Product Setup	L. Clark	10/6/23	Noon
Payroll Processing	C. Delgado	10/6/23	1 p.m.
Costing Methods Explained	N.Noon	10/13/23	Noon
Open Job Order Reports	C. Elberfeld	10/13/23	1 p.m.
Task Manager	T. Reilly	10/20/23	Noon
Product Inquiry	L. Clark	10/20/23	1 p.m.
VT 3000 Quick Quote/Worksheet Modes	L. Clark	10/27/23	Noon
Freight Allocation and Landed Costs	N.Noon	10/27/23	1 p.m.
Visual Estimator	C. Delgado	11/10/23	Noon
Purchase Orders/Adjustment Processing	C. Elberfeld	11/10/23	1 p.m.
System Audit Manager (SAM)	K. Delgado	11/17/23	Noon
Production Scheduling & Processing	C. Delgado	11/17/23	1 p.m.
A/P Invoicing, Check Processing, AP Distribution	N.Noon	12/1/23	Noon
Quote Manager	L. Clark	12/1/23	1 p.m.
Purchasing Reports/A/P Clearing Account	C. Elberfeld	12/15/23	Noon
Document Management	P. Delisa	12/15/23	1 p.m.
Autobuilds	L. Clark	12/22/23	Noon
Commission Manager	N.Noon	12/22/23	1 p.m.
Visual Estimator Calc Setup / Additional Variables	C. Delgado	1/5/24	Noon
Chart of Accounts/Budgets/Review of Journal Entries	N.Noon	1/5/24	1 p.m.
Visual Estimator BOM	C. Delgado	1/12/24	Noon
Contractor Hub	A. Muka	1/12/24	
Visual Estimator Job Entry	C. Delgado	1/26/24	1 p.m. Noon
Assembly Structure	T. Reilly	1/26/24	1 p.m.
Production Dashboard and Production Reports	C. Elberfeld	2/2/24	Noon
Quality Control Setup	L. Clark	2/2/24	1 p.m.
Timesheet Module			· ·
	N.Noon	2/9/24	Noon
Quality Control Mobile App Usage	L. Clark	2/9/24	1 p.m.
Sales Dashboard and Sales Reports	C. Elberfeld	2/16/24	Noon
Quality Control Batch Entry/Breaks	L. Clark	2/16/24	1 p.m.
Job Order Entry Part 1	T. Reilly	3/1/24	Noon
Storage Charge Utility	N.Noon	3/1/24	1 p.m.
Job Order Entry Part 2	T. Reilly	3/8/24	Noon
Serial Numbers for Buy and Make Items	K. Delgado	3/8/24	1 p.m.
PickIT	A. Muka	3/15/24	Noon
VT 3000 Structure Maintenance Setup	L. Clark	3/15/24	1 p.m.

Visual Takeoff 3000 Entry	L. Clark	3/29/24	Noon
SignIT	A. Muka	3/29/24	1 p.m.
My Dashboard	C. Delgado	4/5/24	Noon
Vendor Invoice Processing/AP Distribution Feature	C. Elberfeld	4/5/24	1 p.m.
Dispatch	N.Noon	4/12/24	Noon
BOM Processes	L. Clark	4/12/24	1 p.m.
Dead Stock Utility	L. Clark	4/19/24	Noon
List Maintenance	N.Noon	4/19/24	1 p.m.
Basic Purchase Order Entry and Special Buys	N.Noon	4/26/24	Noon
Product Maintenance/Stock/Special/AR - Entry and Scheduling	C. Delgado	4/26/24	1 p.m.
BOM Entry Vertical Foot Products	L. Clark	5/3/24	Noon
PO Approval Process	N.Noon	5/3/24	1 p.m.
BOM Entry Stock Products	L. Clark	5/10/24	Noon
User Maintenance -Administrators	N.Noon	5/10/24	1 p.m.
Review of Company Maintenance - Administrators	N.Noon	5/17/24	Noon
Quote Version Feature/Archiving	C. Delgado	5/17/24	1 p.m.
Active Tile Menu & Job Icons - Part 1	T. Reilly	5/24/24	Noon
Active Tile Menu & Job Icons - Part 2	T. Reilly	5/24/24	1 p.m.
OCR Plans	A. Muka	5/31/24	Noon
Enhanced Drawings	C. Delgado	5/31/24	1 p.m.
OCR Table	A. Muka	6/7/24	Noon
Unposted/Posted Entries Screen	C. Elberfeld	6/7/24	1 p.m.
Posting Warnings	N.Noon	6/14/24	Noon
Pricing Types	L. Clark	6/14/24	1 p.m.
Cash Receipts/Statements/Bank Reconciliation	N.Noon	6/21/24	Noon
Concrete Pipe Entry/Pipe Run Utility	C. Delgado	6/21/24	1 p.m.
Allocation Verification	L. Clark	6/28/24	Noon
Notes Manager/Job Notes/External Notes	N.Noon	6/28/24	1 p.m.
Titan Search	N.Noon	7/12/24	Noon
Pipe Maintenance	L. Clark	7/12/24	1 p.m.
Project/Engineering Manager	L. Clark	7/19/24	Noon
Finance Charges	N.Noon	7/19/24	1 p.m.
Monthly Account Balance & Review of Reports (DrillDown)	N.Noon	7/26/24	Noon
Job Lookup/Detail Entry Filters/Lookups/Column Display	L. Clark	7/26/24	1 p.m.
Titan Shortcuts	E. O'Malley	8/2/24	Noon
Step Techniques	L. Clark	8/2/24	1 p.m.
Visual Bay Scheduling	C. Delgado	8/9/24	Noon
Customer Status Manager	C. Elberfeld	8/9/24	1 p.m.
Fixed Asset Setup/Maintenance Plans	P. Delisa	8/16/24	Noon
BASYS and Credit Fee Options	N.Noon	8/16/24	1 p.m.
Job Column Display Feature	L. Clark	8/23/24	Noon
Label Overview	A. Muka	8/23/24	1 p.m.
Invoicing Options	C. Elberfeld	8/30/24	Noon
Freight Options	N.Noon	8/30/24	
Custom Report Writer	C. Elberfeld	9/6/24	1 p.m. Noon

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