

TITAN 3000 PRECAST MANAGEMENT SYSTEM

Accounting Seminar Agenda

TITAN ONLINE

10:00 a.m. - 3:00 p.m. (each day) – September 12-14, 2023

All times are Eastern Time

In this instructive seminar we will key in on the Accounting areas of Titan. We will review setting up product lines based on your accounting and costing methods. We will also review production, accounts receivable and accounts payable actions. Successful completion of the seminar includes **three credits** toward Gladiator Certification.

Accounting Seminar – Day 1

10:00 – 10:30 a.m.

Chart of Accounts – A review of how to set up your chart of accounts, view activity, create budgets and merge accounts.

10:30 – 11:15 a.m.

GL Process – A review of searching posted journal entries, entering in and reversing entries, copy/paste from Excel and setup and creation of recurring journal entries.

11:15 a.m.–12:15 p.m.

Costing Methods – A review of the various costing methods that Titan has to offer and how they affect the inventory valuation.

12:15 – 1:15 p.m. Lunch/Break

1:15 – 2:15 p.m.

Different Accounting Methods – A review the different inventory accounting methods and the debits/credits that transpire in each method Titan has to offer: periodic, perpetual, and hybrid

2:15 – 3:00 p.m.

Product Lines – A discussion on the set up of product lines as well as a review of the debits and credits involved.

Accounting Seminar – Day 2

10:00 – 11:00 a.m.

Different Invoicing Methods – Setup and review of some of the different invoicing types that Titan offers: standard, prebill, postbill, and production billing.

11:00 – 11:45 a.m.

Cash Receipts – Using the deposit master to create

cash receipts, reversals, deposits and miscellaneous receipts.

11:45 a.m. – 12:15 p.m.

Statements and Finance Charges – How to create statements and generate summary or detail finance charges and finance charge credits.

12:15 – 1:15 p.m. Lunch/Break

1:15 – 2:15 p.m.

Vendor Invoice Processing – How to create AP Invoices, setup and create recurring AP invoices and how to issue credits.

2:15 – 3:00 p.m.

Check Processing – Setup and creation of AP checks individually and in batches as well as reversing checks and reprinting check batches.

Accounting Seminar – Day 3

10:00 – 11:00 a.m.

Account Reconciliation – A review of the recommended reports and processes to conduct period reconciliations.

11:00 a.m. – Noon

Financial Report Writer – How to set up and create simple financial reports using the financial report writer.

Noon – 1:00 p.m. Lunch/Break

1:00 – 2:00 p.m.

End of the Year Closing Procedures – We will review the recommended end-of-year procedures to close out the accounting year.

2:00 – 3:00 p.m.

A test on sections built into this seminar and a review of the test.



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